

Parish Council Minutes 1/20/14

Paul has offered to get the speakers for soup and scripture, now we just need someone to coordinate SOUP

RELIGIOUS ED group is meeting regularly. The first communion group numbers about 7. A parent meeting is scheduled to talk about participation and attendance.

Parish council is looking for a few new members, there will be an announcement made at Mass and in the bulletin.

A collection of new socks, to be given to St. Boniface Church for the homeless and needy, will take place over the next month or so. The 4-5th graders' religious education group will be spearheading the sock drive.

Request from finance committee for approval of funds to paint church, church hall, kitchen and bathrooms, and rectory kitchen and bathrooms. Joe Cline will coordinate. This item approved by parish council.

Request by Pat O'Connor for funds to cover a luncheon for the Volunteer hospital Eucharistic Ministers and the priests who provide chaplaincy to patients at UCSF hospital. Event to be held February 22nd in the church hall. Budget \$200 approved. Also a gift for Kate Arce of Spiritual Care services, to thank her for all the help in coordinating our Eucharistic Ministers. Budget 40. Approved.

Lynette mentioned that a fellow parishioner Matthew V is working on a painting to be donated to SJOG. For the church hall. Further details at a future council meeting.

A side item was brought up about the lovely poem that was published in the UCSF newspaper, about SJOG. Maybe that could also be printed out and framed?

Parish council members in attendance included Rich L., Adrienne P., Jackie, Edward W., Father Methodius, Pat O.

Parish Council Minutes
February 17, 2014

Gubbio project reported on by Warner, who met with Laura Slattery , coordinator. This very worthwhile project which provides a daytime respite ...place of shelter for homeless, at St. Boniface. Using the pews that are not being used by those attending noon mass. VOLUNTEERS are needed to help monitor the space, help guests store belongings. Etc. volunteers needed to work a half day shift. Once per week.

March 9. Anointing of the sick and for caregivers.. We will have a visitor from the Archdiocese who will do an interview with members of the parish. Gerry D and Rich l will coordinate. Adrienne mentioned the idea of SJOG striving to be a parish in the style of Pope Francis.

Our parish secretary/ administrator will be retiring at the end of the month. Paula has been here for 8 years plus and has helped the parish with administrative and organizational skills. Her years of service are much appreciated.

Announcements will be made at mass and in the bulletin for a new secretary/administrator. Job is Monday - Friday. 9 -12:15.

Lenten soup suppers starting march 7,2014. Paul is organizing speakers. Edward will make two soups for first Friday and will ask for volunteers for the following Fridays in lent. Rich will help with set up.

Muni platform to be moved. Meetings have begun between Muni representatives and 9th ave/Irving neighborhood groups. There is much concern about where neighborhood people and our parishioners and community members who use our hall will find parking and access.

Funds for painting church and hall. Question was raised about money's available for this project. \$10,872 is in reserve for this, also \$7,000 for rectory and \$9540 for Collins Hall. Parish council unanimously voted their approval, giving the church painting priority. Permission given to Joe Cline to get bids and get it started.

Poem from UCSF newspaper about SJOG Will be replicated and framed, with permission From the artist. Rich is taking care of this.

This meeting was attended by Chuck and Gilda W., Edward W., Werner S. , Rich L. Lynette C. pat o and Father Methodius.

March 17, 2014

SJOG Parish Council Minutes

Present: Ed Walls, Jacqueline Smay, Rich Lange, Adrienne Plasse, Pat O'Connor, Fr. Methodius, Art Martinez

Absent: Lynette Castiglione, Chuck and Gilda Witherell

Chair: Adrienne Plasse

Opening Prayer: Ed Wall

Items:

1. Minutes read by Pat O'Conner and approved
2. Parish Secretary: Temp is in place; Interviews are ongoing. There are 2 candidates. A decision will be made by April.
3. Audit
 - a. Routine Audit by archdiocese was completed and will be reviewed by Finance committee
 - b. Salaries have gone up
 - c. Job descriptions need to be redone.
4. Soup and Scripture
 - a. Low attendance and interest this year
 - b. Paul has organized speakers but soups have not been organized.
 - c. Each committee should sponsor one Friday.
 - d. ?Should be have fewer next year
 - e. Will make more of an effort to announce at each church service
 - f. Edward is doing soups but it isn't enough and has only gotten one extra one evening from the community.
 - g. Will revisit issue of Soup & Scripture in Oct. 2014 and will discuss if it should continue or possible change in number of presentations and format.
5. Hospital Ministry
 - a. 28 people attended the get-together.
 - b. Need better weekend coverage
 - c. Getting list of hospitalized Catholics has been an issue
 - d. Jacqueline has volunteered to check in on weekends. She will try to see if she can get clearance to produce the list.
 - e. Need people to visit the kids especially on weekends
6. Reporter for San Francisco Catholic did not come as planned
 - a. Purpose of visit was to feature parishes with unique ministries

- b. SF Catholic article: Will offer that she come 6/22/14 to Corpus Christi Mass that honors Eucharistic Ministers and highlights the hospital ministry as a unique aspect of SJOG. Will also tell her she can come to any 9:30 Mass and talk to whomever is here.
- 7. Deanery
 - a. Lots of events with other parishes
 - b. Requests for Central Repository of parish events by Fr. Labib
 - c. Youth Ministry
 - i. Working on how to get young adults to come back
- 8. Party for Paula
 - a. Lynette to ask Paula if/when she is available
- 9. Recruiting new PC members
 - a. Need 2-3 new members

Closing Prayer: Adrienne

Respectfully Submitted,

Art Martinez

April 21, 2014

SJOG Parish Council Minutes

Present: Ed Walls, Jacqueline Smay, Rich Lang, Adrienne Plasse, Pat O'Connor, Fr. Methodius, Art Martinez, Lynette Castiglione, Chuck and Gilda Witherell

Absent:

Chair: Adrienne Plasse

Opening Prayer: ??

Items:

1. Minutes read by Art Martinez and approved
 - a. Additions
 - i. Soup and Scripture better attended
 - b. Still trying to recruit new members to PC.
2. Parish Secretary: Kay Cavagnaro has been named as permanent
3. Paula Departure: She does not want party or dinner. Adrienne proposed gift certificate from PC. All signed card and contributed to gift certificate.
4. Fr. Bill Justice to consider celebration with Lutherans at SJOG
5. SF Reporter – Coming on June 22nd for feast of Corpus Christi
6. Parish Paint Job:
 - a. Joe Cline has proposed estimates for Church (\$10k), Rectory (\$4.5k), and Hall (\$9.5k)
 - b. Consider special Donation
 - c. Funds are available for Church now
 - d. Consensus was reached to do the Church and Rectory now and Hall if funds become available (Consider Fund Raising)
 - e. Preference is to do all 3 if possible
7. Finances: Salary issue needs to be resolved. Will wait for Finance Committee input
 - a. Budget is going up
 - b. Employees can not volunteer time for a position that they are employed for.
 - c. We currently have 6 employees at SJOG: Fr. Methodius, Paul Riofski, Kay Cavagnaro, Phil, Victoria, and Mary Kay.
 - d. Hospital has increase yearly stipend to \$50,194 from \$45k for Hospital Ministry
8. Recruitment
 - a. Bring-A-Friend
 - b. Brainstormed on how to market SJOG to those who do not feel they fit into the more traditional parish.
 - c. ?Ad campaign to attract new members
 - d. Looking for someone to volunteer for the ad campaign
 - i. Chuck to announce at 11:30am, Art at 4:15, and Jacqueline at 9:30 church

- e. Jacqueline proposed to video music ministry on Youtube.
 - f. Fr. Methodius showed prayer cards that are given at hospital. This might help bring people back.
9. 1st Communion Coordinator
- a. Should be consider a stipend for the YRE coordinator
 - b. Brenna may be interested.
10. Graduation Sunday (June 1st)
- a. Announcement in bulletin
 - b. Cake via Judy Laxon.
11. Divorced and Separated Catholic
- a. Service and Potluck on May 17th
 - b. Fr. Al Grosskopf from SI will preside.

Closing Prayer: Fr. Methodius

Respectfully Submitted,

Art Martinez

May 19, 2014

SJOG Parish Council Minutes

Present: Jacqueline Smay, Rich Lang, Adrienne Plasse, Pat O'Connor, Fr. Methodius, Art Martinez, Lynette Castiglione, Chuck and Gilda Witherell

Absent: Ed Walls

Chair: Adrienne Methodius

Opening Prayer: Methodius

Items:

Minutes approved.

Old business

1. Youth Religious Ed Coordinator – Lynette
 1. Cindy Conway and Brenda Donnally interested.
 2. Position is volunteer for now
 3. Job Description: Need to Ask Dave Freitas and Judy Morrow.
2. Ad Campaign
 1. Theresa Leland will get in touch with Finance Committee.
3. Gubbio Project – Warner
 - 1.
 2. Will look for volunteer opportunities in August and September
4. Finance Committee –Rich Lang
 1. Church painting to start in July
 - i. No extra money
 2. Salaried Employees
 - i. Trying to get Music Ministry and Liturgy committee member exempt.

New Business

1. Hospital Ministry
 - a. Lock is not working. Looking for solutions
2. SJOG Prayer
 - a. Rich proposed that SJOG prayer by Fr. Tom Seagrave be mounted and displayed by the St. John picture. The cost has been covered. Approved.
3. Fr. Methodius leaving by the end of the month

- a. Fr. Norman Vitug to take over as Administrator (Pastor has to have been in Archdiocese for 5 years)
 - i. Starts June 1st
 - ii. Bishop Justice coming June 1st to official announce and introduce to the parish.
- b. Potluck on 5/30/14 at 6pm.
4. Archbishop Salvatore Cordileone Visit
 - a. Adrienne to ask for Date in 2015
5. Next Meeting
 - a. Rich Lang to check availability of new pastor/administrator
 - b. No date set.
6. Potluck
 - a. Ask Ed about coordinating farewell potluck
 - b. Rich, Gilda, Pat and Adrienne can be there early
 - c. Jacqueline and Art can be there late.
 - d. Rich will contact Kay to place announcement in bulletin.

Closing Prayer: Fr. Methodius

Respectfully Submitted,

Art Martinez

Parish Council Minutes 9/15/14

Present: Rich, Norman, Jacqueline, Edward, Adrienne

1. Minutes of meeting 8/18/14 read and approved

2. Hanging of pictures in church still pending. Rich will speak to Phil.

3. Archbishop's Pastoral visit: No date yet. Norman will speak with Fr. Rey.

4. Town Hall Meeting: Rich spoke with Dave Freitas who did not feel there was a need to have a TH meeting to discuss finances.

5. Hall painting update:

Norman invited the real estate officer from the archdiocese to evaluate need for hall painting/repairs. He inspected the building and recommended painting and dry rot repair be done within one year.

Ben Sanchez has offered to do the work with volunteers at a reduced cost.

Dave Freitas has agreed to this timeline and plan.

6. Christmas Raffle:

Dates were determined: Tickets should be ready for distribution by 11/15/14 and the Raffle on 12/21/14. Adrienne will contact Susan Fox to confirm she will run the raffle.

7. Finance Committee changes:

The Parish Council sees a need for certain structures to be in place by the Finance Committee in order to facilitate the regular and informed participation of it's members and the timely communication of financial info to the Parish Council and the community. To this end, we request that;

1. There be regular, predictable meetings quarterly.

2. A functional budget be maintained and updated quarterly that reviews income and spending for the past quarter and projects same for the coming quarter.

3. A budget summary that includes the above will be sent to Parish Council quarterly for review at it's meeting.

We request that these changes be in place by the January Parish Council Meeting, 1/19/15.

Norman agreed to communicate this to Dave Freitas.

8. SJOG 50 th Anniversary: Rich will research actual date our parish was dedicated and report back next meeting. We will plan a celebration accordingly.

9. Soup & Scripture:

Last year we had no soup coordinator and it fell, last minute to Parish Council and Edward with little aid from the community. The question is, does the community really value S&S ? Should it continue?

There are several options for this Lent: 1. Have usual 5 Fridays with a series of themes or one speaker with a continuous theme. 2. Share presentations with other close by parishes. 3. Have fewer Fridays at SJOG. 4. Have no Soup & Scripture.

We need a presentation and a soup coordinator. If no one volunteers, we will not have it at SJOG. Adrienne will announce need for this at 2 Sundays in Oct. and place need in the bulletin.

10. Toilet repair and rug cleaning in church and Ben's room.:

Norman to discuss with Kay.

11. Recruitment tool: Proposal to pay New Community company to provide mailing list to send postcards to new neighbors inviting them to SJOG. Proposal was not approved.

12. Proposal to request donation to park in our lot was not approved.

13. Hospital Ministry Update:

Pat sent message she is in conversation with Susan Conrad re. meeting of ministers. Pat will write a report on the ministry for the bulletin.

14. Filipino celebration of Patroness of San Fernando Archdiocese "Our Lady of Remedies" (Norman's diocese) Images will be brought from Philippines and be displayed at various parishes. They will be at SJOG Sat. 10/11/14 at 4:15 Mass with a potluck to follow in the hall.

15 Next Meeting 10/20/14.

Submitted by Adrienne Plasse 9/17/14