

St. John of God
Parish Council Minutes
Monday, January 12, 2009

Participants: Tom Seagrave, Pastor
Marlene Olivencia, Chair
Edward Walls, Minute Recorder (out ill)
Lynette Castiglione, Marie Eitz, Rich Lang, Judy Laxen (temp minute recorder), Judith Morrow, Muriel Scala

Meeting called to order at 7:00 PM by Marlene.

Opening prayer offered by Tom.

Closing prayer offered by Marlene, A BLESSING from “Anam Cara” by John O’Donohue

December 2008 minutes reviewed. A copy posted in Minute Binder and on bulletin board in church entrance.

OLD BUSINESS

Council chair to be on a rotating basis for the time being, Marlene volunteered for this meeting. She recommended an open discussion.

Judith M volunteered to chair the next (3) meetings.

January meeting: scheduled to be held at Villa Romana was postponed until February.

Hall maintenance: Joe Cline has taken charge of the painting and refinishing the floors in the hall. Marlene picked the paint colors being worked on now, and the floor refinishing scheduled for Feb 4 – 8.

It was suggested and agreed the blinds also be replaced at this time.

Earthquake preparedness; Marlene followed up regarding the possibility of purchasing a generator. She met with an electrician who would evaluate the size required. The council suggested Marlene ask the electrician about the types and what powers the generator. Tom noted a generator would be beneficial if this will be one of the centers.

Emergency supplies are needed for those who are at St. John of God when there is an emergency but we realize we are not equipped to take in a number of individuals for an extended time because of storage. Some supplies could be stored under the stage.

At this time a suggestion was made to have Red Cross come in and give CPR lessons. St. John of God would sponsor the class, however before Red Cross schedules a class they require 15 people attend. This would be valuable for parents.

Marlene is working with the 7th Avenue church for combined training.

Tom thanked Marlene and Paula for having brought this preparedness to our attention, being consistent and maintaining awareness in our community.

Adjunct meetings, Judith M will work with Muriel on a schedule to begin these meetings for new members. They will refer to the survey to formulate the meetings after the 9:30 Sunday Mass.

Speaker in church humming sound remains. Tom asked Michael Busk to check it out and he thought it would be completed by done. Tom will follow up.

Cleaning schedule for the senior program which outlines what is to be cleaned on a daily and weekly basis given to the council as promised by Judy L,

Visitor register; it was noted there are individuals who sign the register with no address, some asking for prayers. Judy L commented Michael Busk is drafting a letter we could send out to those who did leave an address, suggested including the pamphlet and a holy card. Tom showed us a holy card handed out by the hospital Eucharistic ministers.

NEW BUSINESS

Council follow up calendar presented which reflects items discussed at council meeting. The calendar will be a useful tool to guide us.

St. Patrick's Day dinner, March 14 after the 4:15 PM Mass. Werner and Dianne to chair.

Soup & scripture, the question presented if one group needed to chair all lent Fridays or open it the ministries to take a Friday. Muriel will check with the Sanctuary and Liturgy committee if they wish to sponsor a Friday. We will ask the 4th day groups if they would like to be included, and Tom will make an announcement next Sunday.

Events cancelled or changed.

Pancake breakfast and bike rack installation for Feb 8 is cancelled. In its place Anne Donjacour will give the homily on the greening of St. John of God.

Pet blessing Sunday, May 31, 2009; the council felt since there are individuals who may have animal allergies and to assure no one be excluded from the 9:30 Mass that Sunday it is better to cancel this event.

Discussion groups at St. John of God proposed by Marie. She felt it would bring the community together if there as a place with an open forum. This would require a moderator and at the present time no one is available.

Tom's corner

Commented on the great success the Epiphany baby shower sponsored by CWAG was. The items were beautiful and even out of town people asked where they could pick up baby clothes. Huge success!

It was discovered during the last wind and rain storm there is an open space in the stain glass window in the hall.

Tom suggested curtailing spending for the next 6 months.

Many changes within our community; Dolores moved to a senior center in Marin, Jack Coll, Norm Berryessa, Dodie Vaszko and Sue Durbin moved to a senior care center in SF.

Until we meet again

St. John of God
Parish Council Minutes
Monday, February 9, 2009

Participants: Tom Seagrave, Pastor
Chair

Edward Walls, Minute Recorder (out ill)

Lynette Castiglione, Marie Eitz, Rich Lang, Judy Laxen (temp minute recorder), Judith Morrow, Marlene Olivencia, Muriel Scala, Werner Schmidt and Jerry Donnellan

Annual council dinner held at Villa Romana at 6:30 PM.

Until we meet again....

St. John of God
Parish Council Minutes
Monday, March 9, 2009

Members in attendance: Tom Seagrave, Pastor
Judith Morrow, Chair
*Edward Walls, Minute Recorder (out ill)
Lynette Castiglione, Marie Eitz, Rich Lang, Judy Laxen (temp minute recorder), Marlene Olivencia, Muriel Scala, Werner Schmidt

Meeting called to order at 7:00 PM by Judith Morrow

Opening prayer offered by Rich Lang

Closing prayer offered by Lynette Castiglione

OLD BUSINESS

Hall maintenance: Joe Cline is obtaining bids to repair the dry rot and replace the hall blinds. Suggested to also have the blinds in the office replaced, noted the last time replaced was approximately 10 years ago. Tom and the Council agreed to include the office blinds.

Speaker in church humming sound, repaired.

Earthquake preparedness, Marlene has asked Joe Cline assistance in researching if a generator is necessary and the cost.

Adjunct meetings, Judith M and Muriel reported the scheduling of the meetings to begin after the Easter Season.

St. Patrick's Day dinner estimated attendance at this is 120 people. Werner is working with Deanne Donnellan in purchasing the food.

Visitor letter; the letter drafted by Michael Busk was re-introduced by Judy Laxen for Tom and the Council to review. Tom suggested the letter be from "The People of the St. John of God Community", the Council agreed. Tom would like to retain the pages from the Visitor Register after the letters are sent.

Pancake breakfast proposed for April 19 cancelled with a suggestion of April 26 or May 3. These dates would depend on the availability of Gary Fraccia, Judith Morrow to check with Gary.

Cathe Cornellio would like to use this time to make available information regarding alternative transportation. Cathe would not make a presentation in church or the hall, but would be available to answer questions.

A November 8 pancake breakfast remains on the schedule.

NEW BUSINESS

People finder: Joe Humphreys graciously offered to update the People Finder, our last update was 2006. Joe attended this meeting, handed out a schedule of his approach and suggested changes. The Council reviewed the schedule, went over questions Joe had with the content and lay out. Members of the Council offered to help Joe with gathering the information and proofing the drafts. A discussion of a suggested donation for anyone wishing to purchase a copy remains open. It was suggested to take up a second collection for printing cost.

Senior lunch program is in danger of being cancelled due to the current economy and cuts having to be made by Open Hands. A meeting held by Open Hands was attended by individuals who depend on the Senior Program. Tom also corresponded by letter to Open Hands in support of the Senior Program.

Tom noted he was informed St. John of God is one of the few places rent is being paid to for the Senior Program. He presented two suggestions; close the Senior Program or offer them the use of the hall at no charge. The Council was unanimous in voicing support for those who depend on the Senior Program and voted to offer Open Hands the use of the hall at no charge. Open Hands would continue to pay for the reimbursable cost, maintain the cleaning schedule and keeping own supplies.

CPR taught by the Red Cross could be held on site but must have at least 15 people attend to schedule the cost per person is \$35.00. The class is approximately 3 – 4 hours long. Marlene will make an announcement and suggest a May class.

Religious education conference & meeting of youth; presentation given by Lynette Castiglione stating it was an excellent meeting. Also attending from St. John of God was Sue Collins and Cindy Conway.

Tom's corner

Tom re-introduced a hold on all capitol expenditures after the dry rot and blinds are replaced, with the exception of emergency situations.

Until we meet again....

St. John of God
Parish Council Minutes
Monday, April 13, 2009

Members in attendance: Tom Seagrave, Pastor
Judith Morrow, Chair
*Edward Walls, Minute Recorder (out ill)
Lynette Castiglione, Marie Eitz, Rich Lang, Judy Laxen (temp minute recorder), Marlene Olivencia, Muriel Scala

Meeting called to order at 7:00 PM by Judith Morrow

Opening prayer offered by Muriel

Closing prayer offered by Rev. Tom

**Rev. Tom asked if possible to keep the general discussion to one hour.

OLD BUSINESS

Hall maintenance: Joe Cline has submitted a \$1,700 estimate to repair the dry rot. It was suggested an announcement be made at the weekend Masses asking for assistance from the community to help cover this expense.

Before making the announcement check if the job has begun, if not an estimated date it will begin.

Senior cleaning: A copy of the daily cleaning schedule for the Senior Lunch Program handed out. Noted, that what ever is used to either bring in the food or move the food out for serving the cart rubs against the newly painted lower cabinets and is leaving marks. Tom commented he and Paula would talk with the Senior Program coordinator about this and assure everything is cleaned according to the schedule.

Pancake breakfast: Proposed for May 3, Judith Morrow to check if this fits into Gary Fracchia' schedule, and ask Susan Collins if anyone from her classes would like to help as servers.

At this time information on "green" transportation is cancelled as Cathe Cornellio has not gotten back to the council.

People Finder: Joe Humphreys e-mailed the council his suggestion to notify members of the community to update or add their information. After reviewing his e-mail we agreed it was a good idea, however the instructions and options were a little lengthy. A couple of suggestions made to Joe and also volunteers to help him with inserts to the Sunday bulletin, making the announcement at the weekend Mass and/or proof reading. *Thank you Joe.*

Consolidate meetings: A suggestion made to hold periodically consolidated meetings with the liturgy and finance committee. Tom noted that when the finance committee has a meeting it is very detailed in going over all the expenses and future cost. Tom thought it might be better to hold a special meeting for the parish core committees to come together and discuss common goals.

Soup & scripture: Marlene asked that with the number of people (20 to 30) which appears to be the consistent number over the past several years, if it is something we should continue. Tom suggested we bring up this subject again in about 3 – 4 months, also check with the community and their thoughts.

Business cards: At one time there was a business card holder members of the community were able to place their business card. Judith Morrow asked if it would be possible to bring this back to allow the community as a place to advertise their business. Tom commented the board is stored in the hall storeroom and is available to use.

NEW BUSINESS

Tom's corner

Tom reminded us of his cancer diagnoses 15 months ago and usually this form of cancer is the least aggressive. Sadly, last Thursday the doctor informed Tom he has one of the rare forms of this cancer type and it is growing. The doctor recommended surgery to remove all of the cancer. The surgery will affect his vocal cords and throat, meaning he would be unable to speak without electronic assistance. Tom's surgery is scheduled for April 29, and he will preside over his last Mass at St. John of God April 26.

Tom will making the announcement at all the Masses beginning tomorrow, and stated we could also spread the news.

A very sad and difficult meeting to end.

Until we meet again....

St. John of God
Parish Council Minutes
Monday, May 11, 2009

Members in attendance: Fr. Methodius (returned from the hospital and joined the meeting)
Judith Morrow, Chair
Edward Walls, Minute Recorder
Lynette Castiglione, Maria Eitz, Rich Lang, Judy Laxen, Muriel Scala

Tom Seagrave, Pastor - Retired

Meeting called to order at 7:15 PM by Judith Morrow

Opening prayer offered by Edward --- Good to see you back Edward, you were missed!

Closing prayer offered by Rich

Minutes from April 2009 meeting reviewed and approved.

OLD BUSINESS

People Finder: Joe Humphreys continues to work on the directory. He makes himself available after the weekend Masses for new members to be listed and individuals currently listed should check the information to make changes or okay as listed.

Hall maintenance: The dry rot work is due to begin next week. Continue to follow up with Joe Cline.

NEW BUSINESS

New parish members, some individuals signing the guest book have also asked if they could register with the parish. Judy L will pull up the register form Paula and she drafted a couple of years ago and put a supply in the back of the visitors' book. This will be started next Sunday.

Property security, concern was expressed regarding the security of the grounds, more importantly the church, now that there is no one on property full time. Noted that Paula does unlock the church during the week and Eva locks it at night, sometime around 11:00 PM, not certain who opens the church on the weekends. Question, should the church be locked after the 12:10 week day Mass or earlier than 11:00 PM? The majority of the council voted to keep the church open as late as possible. Maria and Muriel, who live in the area, volunteered to assure the church is locked in the evening. They would coordinate with Eva. *Note, Fr. Methodius joined the meeting and recommended the church be locked at dusk.

Secondly, who will unlock and lock the parking lot gate, as it was installed at the request of our neighbors because of security. Hospital Chaplains use the parking lot, we will ask Harriett Kelley, Associate Chaplain, to ask the Chaplains to unlock and lock the gate. The first one in unlock, last one out to lock.

Transition counseling meeting held May 4 in the parish hall. This meeting scheduled with the Archdiocese grief counselor, liturgy committee and parish council. The purpose was to discuss how to support the parish community during this time of transition. It was agreed to have a soup supper on Friday May 29 for the community. Judith M will make the announcement and have sign up sheets for those who would volunteer to bring soup or bread.

Office administrator, during this time of transition Paula Zimmermann has taken on additional responsibilities and we want to assure she has support during busy times. Check with Paula on what type of help she might need in the office, and if there are times when she is busier than other times.
*Note, Marlene Olivencia and Lorraine Gotelli have been assisting Paula for the past couple of weeks.

Marriage preparation counselor and Religious education for children, Susan Collins will remain as the marriage preparation counselor. These duties are preformed as needed.

Last year Susan accepted the responsibility of Religious Education for Children, for the one year. The classes begin in September and the council suggests having an instructor in place prior to the first class. Susan Collins provided good feedback and recommends an instructor be in place allowing this person time to find volunteer instructors, perhaps parents put in time as assistant to instructor. The council will pass these suggestions on to the liturgy committee who oversees this program.

Graduate recognition Sunday, begun by Rev. Tom will continue. This year it will be celebrated on June 7 at the 9:30 Mass. Judy L volunteered to order and pick up the cake.

Pastor's apartment, asked if it would be helpful to have an outside cleaning service to clean the entire apartment monthly. The majority of the council members voted to not have this done at the current time.

June meeting, two members of the council will be on vacation the first two weeks of June, asked if we could meet June 16 to accommodate those on vacation.

Pastor's corner

We asked Fr. Methodius if there is anything we might do for him during his time with St. John of God. Fr. Methodius commented he has what he needs and was very thankful to Rich Lang for his help.

Until we meet again

St. John of God
Parish Council Minutes
Monday, June 8, 2009

Members in attendance: Fr. Methodius
Judith Morrow, Chair
Edward Walls, Minute Recorder
Lynette Castiglione, Maria Eitz, Judy Laxen, Marlene Olivencia,

Meeting called to order at 7:15 PM by Judith Morrow

Opening prayer offered by Edward

Closing prayer offered by Fr. Methodius

Minutes from May 2009 meeting reviewed and approved.

OLD BUSINESS

People Finder: Joe Humphreys continues to work on the directory. He makes himself available after the weekend Masses for new members to be listed and individuals currently listed should check the information to make changes or okay as listed. Joe has also sent out e-mails to confirm information.

Hall maintenance: The dry rot work is well under way. We will continue to follow up with Joe Cline on the progress. The current estimated cost of repair is \$23,000 to \$28,000.

Property security, Father Methodius and Paula have coordinated unlocking and locking the church daily. It is working out very well.

Office administrator, Paula was scheduled to address the council giving us an update on how she is managing on her own in the office. However, during the past week the Archdiocese announced the appointment of Fr. Ray Reyes, St. Anne's parish, as Administrator to St. John of God effective July 1. We will follow with our next meeting.

Welcome table, discussed in prior meetings to begin a welcome table after the 9:30 Mass and have each member take one month to host the table. This will begin in a couple of weeks. Marlene and Judy L volunteered to organize the information for the table and host the first couple of months. We will further discuss having a welcome table after the 4:15 and 11:30 Mass.

NEW BUSINESS

Finance Committee, Dave Freitas accepted our invitation to address the council regarding the financial health of our parish. Dave began by stating we should measure by the spiritual health of the community, and on that we are doing very well. We realize Rev. Tom among his many blessings to our community was also a source of revenue for us. This was through the many weddings, baptism etc. he performed at St. John of God from individuals who followed him from his former parishes.

Dave was excellent in reviewing the cash flow statement which appeared in the Sunday bulletin a short time back. He explained the capital expenditures the parish incurred with the most current one being the dry rot repair. He gave us detailed information of the parish expenses which included what the parish is responsible for with the hospital ministry. The parish source of revenue, the largest source of revenue is the annual fund raiser.

Dave stated that at this time the parish in good financial health but the next six months would show how sustainable the parish is. He anticipated the next capital expenditure to be the maintenance of the stained glass windows.

San Francisco Organization Project, Linda Vossler-Swan attended the meeting to explain how the organization works and how it could be of help to our parish. Rev. Tom previously gave his approval to do further research on the organization. It is an inter-faith organization that assists a community in identifying issues of importance to them and how to organize the community. Linda stated it would be helpful to have a member of the Organization meet with the council if we feel it could be a benefit to parish community.

YRE, Susan Collins attended the meeting to update us on this year's class. She recommended putting a class program together and how to involve the parents in the classes. We asked how many instructors she would need but until Susan knows how many children will be attending she cannot predict. We reminded Susan that she has the full support of the council in organizing the classes.

Pastor's corner, the Archdioceses announced Fr. Methodius is assigned to St. John of God as our Assistant Pastor effective July 1. He will now reside at the apartment full time. We asked if he was comfortable and if he had all the furniture he needed. Suggested he could use a comfortable chair to relax in, and Dave Freitas told Fr. Methodius to check around the property for a chair he could use. If he did not find one Dave stated he would ask Dorle Gross to go shopping with Father.

Welcome to St. John of God Fr. Methodius.

Until we meet again....

St. John of God
Parish Council Minutes
Monday, July 13, 2009

Members in attendance: Rev. Methodius Kiwale
Rev. Raymund Reyes
Chair
Edward Walls, Minute Recorder
Lynette Castiglione, Maria Eitz, Rich Lang, Judy Laxen, Marlene Olivencia
(acting Chair), Muriel Scala, Werner Schmidt
Welcome visitors; Dorle Gross, Dave Freitas

Meeting called to order at 7:30 PM by Judith Morrow

Opening prayer offered by Judy L

Closing prayer offered by Dave Freitas

June 2009 minutes reviewed and approved. Post to; 1) church entry way bulletin board, 2) minute binder located in office, 3) SJoG web site.

A special meeting called by the Council to meet Rev. Raymund Reyes, newly appointed St. John of God Administrator by the archdiocese.

Each member of the Council took a moment to introduce them self, summarize other parish committees serve on and/or volunteer work performed through the parish. Also future goal each member would like to see for our parish.

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| Judy Laxen | Ministry guide; information brochure; business card with parish name, address, Mass hours and Rev. Tom's prayer to St. John of God; guest register and set up letter to those who sign the register with address; Sunday hospitality hour and maintains supply inventory and pickups Sunday food and beverages; with other volunteers setup, serve and clean up for special events such as Christmas party, pancake breakfast, St. Patrick's dinner and pot-lucks.
Goals: have more parish members involved in parish committees and events. |
| Muriel Scala | Liturgy committee, this includes setting up and assisting at the 9:30 Mass Eucharist; worked with Marlene Olivencia on the parish survey in March 2008 and continues to follow up on responses; working with Judith Morrow to organize an adjunct committee that would involve other members of the parish.
Goals: Seek future council members and implement results of the survey. |
| Marlene Olivencia | Earthquake preparedness, educate members of the parish of the need to be prepared, and work with other churches to co-ordinate response; RCIA, parish survey, works with Muriel Scala; CWAG (Catholic women's advocacy group), although this is not a committee under the parish the members of CWAG hold special collections throughout the year collecting clothing and other items for those in most need both in our parish and through out the city.
Goals: Set up a Sunday welcome table, keep referring to survey results and work on an alliance with St. Anne's for earthquake preparedness. |
| Edward Walls | Sunday hospital hour; special events, i.e. Christmas party, St. Patrick's dinner, pancake breakfast and pot-lucks; assist with property security.
Goals: The recruitment of acolytes for Sunday Masses. |

- Werner Schmidt RCIA; UCSF Medical Center Eucharistic Minister; annually organizes the community weekend held in Occidental.
- Lynette Castiglione Youth ministry; music ministry.
Goals: Encourage the parish youth to become more involved in the weekend liturgies.
- Richard Lang Music ministry, UCSF Medical Center Eucharistic Minister; pick up maintenance supplies as needed; CWAG.
Goals: Increase the number of volunteers for our Hospital Ministry.
- Maria Eitz Liturgy committee, sets up Eucharist for Sunday 11:30 Mass; Lector at Sunday 11:30 Mass; CWAG.
Goals: Seek new events that will work towards community building.
- *Judith Morrow Currently parish council Chair; music ministry; working with Muriel Scala to setup adjunct committee.
(Judith was unable to attend. Marlene Olivencia placed this information into minutes.
- Dorle Gross Finance committee; liturgy committee; UCSF Medical Center Eucharistic Minister; church decoration committee; maintains altar linens; the full-time volunteer bookkeeper since 1977 and only recently semi-retired; keeper of our history.
- Dave Freitas Served 6 ½ years on finance committee, reminded the council St. John of God is currently financial stable. We are all vital to the future of our parish, welcome Rev. Reyes as our Administrator and he has our full support.

Rev. Reyes addressed the council, he spoke of the respect the Archbishop has for the St. John of God community, and does not foresee and changes. He realizes there is no need to be here full-time, but is always available for anything we need assistance with or unable to handle on our own. He met with Rev. Tom to review the day-to-day operations, both for the parish and hospital. Rev. Methodius is the full time Chaplain and Parochial Vicar but not certain who he would be responsible to. This is also true with Rev. Alan and Rev. Martin. Dave Freitas will be meeting with Rev. Reyes and Rev. Alan to discuss this. However, Rev. Reyes indicated he would like the Chaplains be responsible to the parish.
As a member of the council Rev. Reyes has a vote in our proceedings.

Rev. Methodius asked us to keep the wheels going. He is becoming acclimated to the Mass schedule.

Welcome to Rev. Reyes.

HAPPY BIRTHDAY REV. METHODIUS (JULY 17TH) FROM ALL OF US

Until we meet again....

St. John of God
Parish Council Minutes
Monday, September 14, 2009

Members in attendance: Fr. Methodius
Fr. Ray Reyes
Judith Morrow, Chair
Lynette Castiglione, Maria Eitz, Rich Lang, Judy Laxen (taking minutes this meeting), Marlene Olivencia, Muriel Scala

Meeting called to order at 7:00 PM by Judith Morrow

Opening prayer offered: Judy L.

Closing prayer offered: Rich.

The council is returning from a September vacation.

August 2009 minutes reviewed and approved. Post to; 1) church entry way bulletin board, 2) minute binder located in office, 3) SJoG web site.

OLD BUSINESS

People Finder: Joe Humphreys continues to work on the directory. Joe inquired if the People Finder would include a summary of the Ministry Guide. The council decided to keep each publication separate since the Ministry Guide is linked through our web-site. We will notify Joe of the decision.

Ministry Guide: Judy L is in the final phase of updated the guide. She is awaiting the input from the Sanctuary committee. They are having a meeting this month and will discuss any changes to what is currently in the guide.

Hall maintenance: The dry rot work is completed and paid in full through the generosity of the parish community.

Welcome table: Marlene scheduled September 20 to begin. She does have a new parishioner to co-host the table.

NEW BUSINESS

Werner: In September, by email, Werner informed the council he decided to resign from the council. We will miss you Werner.

The council did receive feedback from the annual community weekend held in Occidental. There were 18 who attended. Rev. Tom who was among those attending presided at the Mass in the grove.

Apartment skylight: In September, by email, the council discussed having the skylight in the apartment repaired. Presently there is no shade over the skylight, and to block the light a board is used. The council did approve to have this fixed but after reviewing our financial status it was decided to put this on hold for now.

Thermostat: In September, by email, the council was notified someone constantly turns up the heat in church. It was recommended by Joe Cline to put a lock cover over the thermostat and no longer issue keys. The council agreed and Joe Cline made the repair.

Parish greening: In September, by email, the SJoG Climate Change Action Group recommended an audit be conducted to evaluate where we can make improvements in the greening of our buildings. It was approved by the council. Mary Purpura-Pontoniere set this up through the City of San Francisco. Mary and Joe Cline made themselves available to be with the individual conducting the audit. As of this date we have not had a report back on the out come of the audit.

Raffle: It was recommended the annual raffle be held just prior to Christmas. Rich Lang stated he talked with Susan Fox and Carrie LaBriola; they are ready to move forward. It was agreed to open the raffle the weekend of November 14 and hold the drawing December 20 after the 9:30 a.m. Mass.

YRE: At the present time no one has signed up for the upcoming classes. Fr. Reyes reported a couple of parents approached him requesting a meeting prior to the being of the new season classes. A meeting is scheduled with the parents on October 4 after the 9:30 a. m. Mass. Fr. Methodius will also attend the meeting.

RCIA: At the present time no one has signed up for the new season.

Town hall meeting: The council agreed to hold a town hall meeting Sunday, October 18 between the end of the 9:30 a. m. and beginning of the 11:30 a. m. Mass. The topic of conversation will be the survey conducted last March. It is hopeful that from the town hall meeting and adjunct meeting will come about.

Council members: Elizabeth Obermeyer and Paul Moshammer expressed interest in joining the parish council. The council invited Elizabeth and Paul to the October meeting.

Parish corner: Defining the vision of St. John of God parish community. Where is the parish headed? How do we involve everyone? How do we challenge new members to become active members?

Until we meet again....

St. John of God
Parish Council Minutes
Monday, October 14, 2009

Members in attendance: Fr. Methodius Kiwali
Lynette Castiglione, Chair
Judy Laxen, Minute recorder
Marlene Olivencia

Visitor: Anne Donjacour, bicycle rack presentation.

Meeting called to order at 7:30 PM by Lynette Castiglione

Opening prayer offered:

Closing prayer offered: Lynette

OLD BUSINESS

YRE: Fr. Reyes held the meeting Oct 4 after the 9:30 Mass. In attendance were some of the YRE parents and a couple of parish community members. Fr. Methodius was unable to attend, he officiated at the 11:30 Mass. Lynette Castiglione stated she received word from Judith Morrow the outcome of the meeting is Susan Collins is no longer director of the YRE or the youth program. The parents would take the responsibility of teaching the classes. Anne Donjacour volunteered to train the parents. A question asked if the archdiocese sends out the new curriculum each year for the classes. The council placed this item back on the agenda for next month to receive Fr. Reyes' full report.

Energy audit: The report from the audit conducted last month by the city of San Francisco will be given next month by Mary Purpura-Pontoniere. Mary is presently out of town.

Parish council photographs; suggestion made the photos not be posted on the website, but okay with them appearing in the bulletin.

Youth Mass: Lynette stated the Mass was held at St. Anne's. There were approximately 200 of the youth community who attended, along with Susan Collins. Lynette noted the youth organized the Mass liturgy.

Bicycle racks: Anne Donjacour made a follow up presentation to have bicycle racks installed somewhere on the church property or sidewalk. The city has a program to install bicycle racks on the sidewalk. There is a waiting list for this but this is at no cost to the organization. Anne volunteered to purchase one bicycle rack, this would hold two bicycles. A couple of the places she suggested to place her bicycle rack was on the back wall of the parking lot, back near the stairs leading to the second floor and behind one of the hall doors (this was generally ruled out as both doors need to open completely for wheel chair access). The council in attendance asked that before Anne move forward we discuss it with all council members.

Town hall meeting: will be held this Sunday, October 18 after the 9:30 Mass in the parish hall. The focus will be on the survey conducted last March. Michael Busk graciously agreed to conduct the spirituality portion of the meeting. Judith Morrow is looking for someone to conduct the community section of the survey. Marlene suggested it might be advantageous to have something on the tables to focus on.

Welcome table: Marlene noted she has hosted the welcome table but is getting little response from people she asked to co-host. Few of the new comers who introduce themselves at the 9:30 Mass come over to the hall. A comment was made this might be due to the length of the announcements. A suggestion was made to remind the community anyone wishing to make an announcement must come to the front of the church and last no longer than three minutes

NEW BUSINESS

Altar preparation for Mass: It was brought to the attention of the council the individual who assumed the task of altar preparation and collection, for the weekday and 11:30 Mass, is causing a concern to those who attend these Masses, and Fr. Methodius. Some of the comments received is the individual arrives an hour to an hour and half prior to Mass, opens the sacristy door, fills the wine glass and along with the hosts places them on the altar. The individual then leaves the property with the sacristy door open, wine and hosts unattended. The individual also handles the collection but instead of placing it in the designated envelope it is left in the back of the church.

Fr. Methodius stated he would assume the altar preparation when he presides at the weekday Masses. It was suggested the Franciscans would possibly do the same. The council suggested Fr. Reyes talk with this individual and thinks this matter should be brought to the attention of the liturgy committee for their suggestions.

Financial status: Beginning Oct 25 Dorle Gross will begin to make a presentation regarding the financial future of our community.

Administrative support: We recognize Paula Zimmermann, Administrative Assistant, which along with handling her assigned duties is called upon to handle other situations that arise on the property. We would like to know how Paula can be relieved of handling crisis outside of her authority so she may focus on matters related to her job.

Parish corner: Although a hold was placed on replacing the apartment skylight it was covered to help with shading the light. Fr. Methodius stated the heater is now working okay.

Until we meet again

**It is noted because only four members of the council were able to attend, items requiring a vote be held over to the November meeting.

St. John of God
Parish Council Minutes
Monday, November 9, 2009

Members in attendance: Fr. Ray Reyes
Fr. Methodius Kiwale
Judith Morrow, Chair
Lynette Castiglione
Maria Eitz
Rich Lang
Judy Laxen
Marlene Olivencia
Muriel Scala

Visitors: Paul Moshammer and Deacon Brian Bromberger

Meeting called to order at 7:15 PM by Judith Morrow

Opening prayer offered by Maria Eitz

Closing prayer offered by each member of the Council and visitors

OLD BUSINESS

YRE: It was confirmed by Fr. Reyes the parents would take on the responsibility of teaching the YRE; classes are due to begin in January 2010. Dave Freitas volunteered to assist the parents in putting the program together, and he will keep Fr. Reyes advised of the progress.

Susan Collins, at the request of Fr. Tom, agreed to teach the classes last year when we were unable to recruit parents to volunteer. We would like to thank Susan for accepting this responsibility during that time, and her dedication, caring and professionalism.

Bicycle racks: The council voted an approval for Anne Donjacour to contact the S.F. bike coalition to mark an area for the possibility of placing bike racks. This would be off property, and would not obstruct vehicle or pedestrian traffic. Anne stated that the bike racks located on the street are placed to no cost to the parish. Once the area is marked final approval by the council is needed prior to the installation.

Energy audit. The report due from the audit conducted in September 2009 by the city of San Francisco Mary Purpura-Pontoniere was to present to the council is now scheduled for the next meeting.

Administrative support: It was announced that Paula Zimmermann, Administrative Assistant, could use help on Tuesday's and Thursday's for 1 to 2 hours. If any member of the council has time or know of someone who is able to help they may contact Paula directly.

People finder is complete and ready for print. The price to offset the cost will remain at \$2.00 per copy.

St. John of God

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NEW BUSINESS

Inter-committee communication is an important issue at a time when St. John of God is going through leadership changes. We believed that by sharing information between the three committees would help to serve the entire community. It was decided to meet with the liturgy and finance committee on November 20, have a pot-luck at 6:00 PM and meeting on leadership from 7:00 to 9:00 PM.

Christmas party: The annual Christmas party is set for December 12, 2009, immediately after the 4:30 PM Mass.

Deacon Brian Bromerger: Introduced by Judith Morrow will be serving as the new Deacon at St. John of God. Deacon Brian previously served on the Most Holy Redeemer council. He has met with our Liturgy committee. Welcome Deacon Brian as St. John of God Deacon.

Town hall meeting with Bishop Justice is set for Friday, January 8, 2010 at 7:00 PM

Annual raffle will be held on Sunday, December 20, 2009 after 9:30 AM Mass. The tickets are going on sale now, Rich Lang passed out tickets to each member of the council. They are \$5.00 a ticket or \$20.00 for a book of five.

Paul Moshammer attended the meeting as a prospective new member.

Until we meet again

No council meeting was held in December 2009