

St. John of God
Parish Council Minutes
Monday, January 8, 2007

Participants: Tom Seagrave, Pastor
Jerry Donnellan, Chair
Edward Walls, Minute Recorder
Lynette Castiglione, Maria Eitz, Judy Laxen, Marlene Olivencia, Mary Catte Opila, Muriel Scala

Meeting called to order at 7:45 p.m. by Jerry.
Celebrate annual council dinner at Villa Romana hosted by Rev. Tom.

December minutes reviewed, approved and recorded. Copy to minute binder and posted on bulletin board in church entrance.

Old Business:

VW van target date to be removed from property is March 31, 2007.

40th anniversary event plans reported by Muriel, progressing as planned.

New Business:

Confirmation Mass scheduled for Sunday, February 4 at 9:30 a.m., officiated by Archbishop Niederauer in the confirmation of five young adults. Question, will cake offered at the coffee hour? Judy Laxen volunteered to order and pick up the cake.

Ministry guide update is being worked on by Judy Laxen. She continues to contact the ministries for Ministry of the Month schedule. Women's advocacy group will make their presentation the weekend of January 27.

Name tag Sunday presented by Jerry. He will ask Kathy & Ken Hoeger, Welcome Committee, for their suggestion on choosing a Sunday.

Mary Catte Opila accepted invitation by Jerry Donnellan, Council Chair, to join the parish Council. Council members voted unanimously to welcome Mary Catte to Council.

Tom's corner:

Rev. Tom would like to remind members to be mindful of Paula Zimmermann, Office Administrator, when scheduling parish projects. This is to assure there are no over-laps in the use of the room or area you wish to work on and scheduled events.

Rev. Tom expressed his appreciation for the time and commitment council members make to serve the community.

Until we meet again

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St. John of God
Parish Council Minutes
Monday, February 12, 2007

Participants: Tom Seagrave, Pastor
Jerry Donnellan, Chair
Edward Walls, Minute Recorder
Lynette Castiglione, Judith Morrow, Marlene Olivencia, Muriel Scala, Werner Schmidt

Meeting called to order at 7:45 p.m. by Jerry.
Celebrate annual council dinner at Villa Romana hosted by Rev. Tom.

January minutes reviewed, approved and recorded. Copy to minute binder and posted on bulletin board in church entrance.

Old Business

40th anniversary celebrations for Oct 6 reported on by Muriel. Dorle and Muriel planning for the event, Muriel will check on a catering service and prices. If help is needed they will put out the call.

Folkdance and pot luck scheduled for April 28 update given by Werner. He is making progress on finding a dance caller. He will have more information by the March meeting.

St. Patrick's Day event for Saturday March 17, from 5.30 pm to 9.00 pm is proceeding as planned. Lynette and the quartet group she is a member of will be singing at the event. Can't wait!

Office Administrator event honoring current and past staff, commented on by Tom had a very good outreach. Tom extended a special "thank you" to Dorle, Muriel, Marlene, Paula and all others who helped with the planning.

New Business

Men's curisillo reported on by Jerry. He checked in with them during the weekend and all appeared to be going smoothly, 16 candidates.

Sock Sunday for St. Vincent de Paul donation is being coordinated by Jerry and Muriel. An extension of our 40th Anniversary, members of the parish will be encouraged to bring socks to Masses the weekend of March 24.

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Casa de Mardes Women's Shelter donations planned for the weekend of May 26 also a part of our 40th Anniversary

celebration is scheduled for the weekend of May 26, Saturday and Sunday Masses. Personal items such as, dental care, brushes, combs, lotions, etc. are needed by the women. This was done a few years ago very good success.

Donation weekend will resume after the Council summer break in September, exact date to be announced.

Security on the property remains to be a concern. Although the Council is not unified on how to solve these concerns, we are resolved to work on it together to come up with a solution. Some members believe that if an individual on the property is threatened or feels threaten they should be allowed to take the necessary precautions, including calling the police. Other feel calling the police is done in extreme cases and assume the individual is harmless. That talking with the individual first regarding their behavior and if their behavior continues they are ask to leave the property.

Tom's corner:

Tom expressed gratitude to our parish, their dedication to the community and willingness to help. Our members exhibit this willingness to help, time and again. "You are not forgotten."

Tom suggested all council members give serious thought to the security issue. He would like to see workable ideas presented at our March meeting.

Until we meet again

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St. John of God

Parish Council Minutes

Monday, September 10, 2007

Participants: Tom Seagrave, Pastor

Jerry Donnellan, Acting Chair

Edward Walls, Minute Recorder

Lynette Castiglione, Maria Eitz, Judy Laxen, Marlene Olivencia, Muriel Scala, Werner Schmidt

Meeting called to order at 7:00 pm by Jerry.

Opening prayer given by Jerry.

June 11 minutes reviewed, approved and recorded. Copy to minute binder and posted on bulletin board in church entrance.

OLD BUSINESS

Banners; the request to place the banners on UCSF campus early was granted. The Council wishes to thank Jim McDonald for his continued work.

40th Anniversary update on the event; as of today 110 tickets taken, this includes tickets set aside for former priests and associates. Invitations to 40 -50 former parishioners sent out.

Tents, rented, will be setup in the court yard the day of the event. Classical quartet will play during the reception and dinner. Dinner will be served to the musicians.

Table clothes will be white and the napkins three separate colors. A satin ribbon down the center and a living plant placed on each table.

During the reception and dinner a PowerPoint presentation of past and current pictures will play continuously.

NEW BUSINESS

New members; Discussion of how we make our parish community known to UC students. A suggestion to talk with Karen Duderstadt, she is on the UC nursing staff, if she might provide a suggestion of how we make contact the students.

Another suggestion presented was; at the end of Mass after introduction of new or returning individuals Paul or Jerry make an announcement there is a brochure in the back of church. The brochure offers information on the parish community, available to everyone and students are welcome like to take extras to share with friends on campus.

Quarterly parish Sunday gathering; Proposed there be three of these meetings through out the year probably after the 9:30 Mass. It would be good to have 30 – 40 individuals participate from all age groups and background to give a diverse input.

Tom's corner:

Tom discussed the calendar books kept for events, ministry meetings and Masses. It is the responsibility of the event/ministry coordinator to assure the event or meeting is listed in the book. If it isn't in the book the date is open for another group to book. Remember, if it isn't in the book, it doesn't exist. Also, if you have booked a date and the event or meeting is cancelled please update the book to allow another group to use.

Until we meet again

St. John of God

Parish Council Minutes

Monday, October 8, 2007

Participants: Tom Seagrave, Pastor

Jerry Donnellan, Acting Chair

Edward Walls, Minute Recorder

Lynette Castiglione, Maria Eitz, Muriel Scala, Werner Schmidt

Visitor; Jorge Portugal

Meeting called to order at 7:00 pm by Jerry.

Opening prayer given by Jerry.

September 10 minutes reviewed, approved and recorded. Copy to minute binder and posted on bulletin board in church entrance.

OLD BUSINESS

Sound and light system: The proposal for the hall reviewed and forwarded to Ben Sanchez and Joe Cline.

New members: The discussion of attracting new members to the parish community continued. Suggestions made were to personally invite people to our services, such as using social events as an opportunity.

Reach out to those who have ties to UCSF for their input to gain more student participation at SJoG. Council discussed an intention to extend an invitation to students for the January 2008 parish council meeting.

NEW BUSINESS

Christmas toy drive: Check with the Sanctuary committee if they are planning a toy collection.

A second collection will be taken during the Christmas season for Voice of the West and Catholic Charities.

Annual raffle: The annual raffle will not be held before Christmas this year, scheduled for sometime during the month of January 2008.

Note; the underwriting however will apply to the current fiscal year. Future announcements will be made.

Tom's corner:

Tom will take time at the Masses to encourage UC students to feel welcome to become part of our community.

Tom has received complaints from neighbors regarding the vulnerability of their yards due to the openness of the parking lot. Tom believes it is time to have a gate installed which will be open during the day and locked nightly.

The best for last; Tom, along with the parish council and the SJoG community extends the deepest appreciation to all who put in time and worked to make the 40th anniversary event a total success, a most joyful and memorable milestone. Thank you one and all.

Until we meet again

St. John of God

Parish Council Minutes

Monday, November 12, 2007

Participants: Tom Seagrave, Pastor

Jerry Donnellan, Acting Chair

Edward Walls, Minute Recorder

Lynette Castiglione, Maria Eitz, Judy Laxen, Judith Morrow, Muriel Scala,

Visitor; Judith Liteky, Sanctuary Committee

Meeting called to order at 7:00 pm by Jerry.

Opening prayer given by Jerry.

Oct 2007 minutes reviewed, approved and recorded. Copy to minute binder and posted on bulletin board in church entrance.

OLD BUSINESS

Sound and light system: An estimate was received but did not include labor, before going forward with any further review a full cost of the system and installation be obtained.

Christmas toy drive: Checked with the Sanctuary committee if they have plans for a toy drive this year. They will not be participating this year. It was suggested we check out either the SF Food Bank or another toy program, such as the toys for tots. The consensus was to go with another toy program. Judy L volunteered to check into a program and incorporate it into the Christmas pot-luck.

New members: Muriel volunteered to meet with Karen Duderstadt for ideas of how to reach out to staff and students at UC.

NEW BUSINESS

Ben's room is being considered for a visual and sound system to be used for small meetings presentations.

Earth quake safety check of the structures was recommended by Ken Hoegger. A note from Ken is an engineer volunteered to do the safety check. The council discussed the process of having the safety check done, and if necessary at this time. A suggestion was made to check the architect Paul, who over say the handicap renovation, who may have noted any structural concerns. Tom stated he would check with Paul.

Ministry Guide is in the process of being updated and printing for the year end 2007. An announcement will be placed in the Sunday bulletin of the update asking ministries to notify Judy L of any changes, or if someone would like to add a ministry. Tom recommended contacting Melissa Huml to COMPASS and Ann Donjacour for the weekly meditation group. Tom also suggested that anyone wishing to add a ministry they are affiliated with to be the contact person.

The ministry of the month program being a one year project is now complete. Last year the ministries took the opportunity to make presentations to the parish. We are thankful for their participation in the program.

Sanctuary committee: Judith Liteky brought the council current with the "Sanctuary liturgy" for the Masses on Sat/Sun Dec. 8/9. This presentation was made to the Liturgy Committee on Nov. 5, at this meeting Tom was present and agreed to invite a speaker of the Sanctuary's choosing. The speaker may be someone on the staff of the Immigrant and Refugee Services, a part of Catholic Charities. There would be a second collection at the Masses, the contributions would be put in envelopes marked C.A.R.

Thank you Judith for attending, it was a pleasure having you there.

As a note, the second collection for Voice of the West remains on the calendar.

Mary Catte moved to Berkeley, and has submitted her resignation from the council. We would like to thank Mary Catte for her service to the St. John of God community.

Tom's corner:

Tom will present a major liturgy on Sunday, Jan 27 to finalize our 40th anniversary.

Confirm the second collections for Catholic Worker House in San Bruno and Voice of the West during Christmas.

Tom voiced limitations for members to participate in adjunct meetings one Sunday per month following the 9:30 Mass.

Tom expressed a need to have a maintenance check on the stain glass windows.

Until we meet again

St. John of God

Parish Council Minutes

Monday, December 10, 2007

Participants: Tom Seagrave, Pastor

Jerry Donnellan, Chair

Edward Walls, Minute Recorder

Lynette Castiglione, Maria Eitz, Judy Laxen, Judith Morrow, Marlene Olivencia, Muriel Scala,

Meeting held at Villa Roma for the Council annual Christmas dinner.

Met at 6:30 PM, meeting commenced after dinner.

November 2007 minutes reviewed, approved, with noted change, and recorded. *Remove the word "Acting" next to Jerry's name, placed there earlier in the year when Jerry was out of town for one of the meetings.

Copy to minute binder and posted on bulletin board in church entrance.

OLD BUSINESS

Sound and light system: Remains on hold, will need to connect with the people who submitted the quote.

Christmas party: Went well, a "thank you" to Judy L for organizing the event.

Adjunct meetings: Judy M and Muriel will put together a proposal for these meetings. A proposal made to putting together a questionnaire for feedback from the Parish Community on their feelings to having these meetings.

Earth quake safety check: Tom's has not yet connected with Paul D. (architect) for his observation of the buildings.

Parking lot gate: Move this to January.

NEW BUSINESS

Pancake breakfast: Set for February 3, the hall is reserved and Gary Fraccia is chairing the event.

St. Patrick's Day party: The hall is reserved for Saturday evening on March 15.

Ministry Guide: Awaiting response from a couple of Committee's who would like to make changes, with these the Guide is ready to go. The Guide will be ready for distribution on the weekend of January 26, the end of our 40th celebration.

2008 agenda: Jerry submitted a list of what the Council would like to accomplish the first half of 2008.

- Revamp council membership?
- Review our mission statement to check if we are in accordance?
- Review priorities set last year, are we moving on them?
- Create an agenda committee?

At the present moment Jerry primarily puts together the agenda list for each meeting. Many of the other contributions come from Marlene. It might be a good idea for an agenda committee to take on the responsibility.

The council decided to take up this discussion at the January meeting.

Earth quake drill: A suggestion made to have an annual earth quake drill. We are hopeful that an earth quake would never happen during Mass however it is better to be prepared.

Cursillo: Should we promote the Cursillo?

Tom's corner:

Tom thanked the Council members for their contribution this past year, and taking the time to participate.

Expressed concern that Ben's Room remain as a meeting room, and the room never again be used for storage.

Tom thanked Marlene for obtaining the estimates to have the hall and church cleaned and following up with the cleaners. It looks great.

If possible to check into having the stained glass windows cleaned.

Until we meet again